



## **Part Time Weekend Bar Staff Job Description at Kingfishers at Cretingham Country Park**

### **Job Title: Part Time Bar Staff**

(Friday – Sunday. Occasional bank holiday working may be required. Night shifts).

### **Job Purpose:**

To engage as part of a weekend team to provide a welcoming, enjoyable and uplifting experience for all visitors and staying guests dining or drinking at Kingfishers. We are looking for a skilled bar person to take orders, prepare and serve non-alcoholic and alcoholic beverages to our customers. All candidates must be 18 or over. Ideally we would like you to have experience of working in hospitality. Must be able to work Friday and Saturday nights. You must be able to safely travel to and from the venue including in unsociable hours plus given by the location you must be have access to transport.

### **Main responsibilities include:**

- Working on the bar serving drinks.
- Providing table service in the outdoor and indoor restaurant.
- Greeting guests and creating a warm and inviting atmosphere.
- Maintaining high levels of cleanliness in the bar and restaurant.
- Other general duties e.g changing barrels, bottling up etc.

This position will require the successful applicant to be available for weekend shifts Friday to Sunday. Occasionally, you may be required to work on a bank holiday.

### **Duties:**

- You will be required to take orders using our point of sale (POS) ordering software, which will link to the tills and kitchen printer. You will be provided training on all software.
- Be aware of all food offerings available to be able to advise patrons.
- All service is table service and therefore you must be able to ensure that all tables are served in an efficient and timely manner.

- Assist with clearing and fully sanitise all tables and chairs after each and every customer.
- During this time, covid guidelines, which guide hospitality settings to ensure that guidelines are adhered to by yourself and our patrons including but not limited to the wearing of masks (unless medically exempt), ensuring that all customers have provided NHS Track and Trace details. You will be provided with training as to the guidelines prevailing at the time.

### **Responsibilities**

- Greet customers and assist them if required to their table.
- Prepare tables for customers including fully sanitising each table and chair/bench between users
- Up-sell additional products when appropriate
- Take accurate orders, using a POS ordering software or order slips
- Check customers' IDs to ensure they meet minimum age requirements for consumption of alcoholic beverages
- Communicate order details to the kitchen staff, where necessary
- Serve drink orders
- Check bar area regularly for cleanliness and presentation and report any problems
- Maintain a clean bar area
- Deliver and collect bill payments
- Carry dirty plates, glasses and silverware to kitchen for cleaning
- Meet with restaurant staff to review daily specials, drinks, changes on the menu and service specifications for reservations (e.g. parties)
- Follow all relevant health department regulations including covid-19 guidelines. You will be kept update with all guidelines.
- Provide excellent customer service to guests

### **Requirements**

- Proven work experience working in a bar, desirable but not essential
- Experience with till system and ordering information system would be helpful but you will be provided training of our systems
- Basic maths skills
- Attentiveness and patience for customers
- Excellent presentation skills



- Strong organisational and multitasking skills, with the ability to perform well in a busy environment
- Active listening and effective communication skills
- Team spirit
- Flexibility to work in shifts
- Basic and current food hygiene certificate, although not essential.

If you are interested in progressing your application please email your CV and why you would like to work at Kingfishers to <mailto:info@kingfishescretingham.co.uk>